

**Christine's Report
May 6, 2025**

Patrons:

April: 618 (adults: 484; juveniles: 134)
(walk-ins: 594; phone: 23; e-mail: 1)

New Library Patrons: 3

Computer:

April: 33

Requests for materials:

April: 88

Circulation of materials:

April: 1,598 (adult: 833; juvenile: 673; youth: 92) (186 less than in 2024)

OverDrive: 439 (29 less than in 2024)

Staff activities:

Christine

- met with the Polk County Library Plan Committee – Supervisors sent Plan back to our Committee for revisions
- ordered and processed books
- purchased and processed dvds
- weeded several items – poor condition, no longer circulating, content no longer relevant
- fixed spine labels – illegible; missing # in series
- talked with Aaron about installation of automatic back door – he has reached out to the electrician and the door company and we are on their schedules

Christine and Colleen

- attended last required webinar for ALA Grant

Pam and Colleen

- posted to Facebook
- held story times: 47 attendees

Colleen

- worked on Adult Summer Reading Program
- has been in contact with speakers for future programs

Pam

- organized "Take and Make" craft: 38 left the building
- wrote article for the Clear Lake Chronicle
- worked on website
- attended website training

Examples of reference transactions: How to repair an outboard motor, Clear Lake High School yearbooks, Disney Princess Books

Courier:

- transition continues to be smooth – have not heard any more from IFLS about testing other companies
- we participated in courier survey – a lot of items are moving between libraries with few errors; our courier arrives at a pretty consistent time of around Noon on Monday, Wednesday and Friday

Library coverage while I was away

- I asked staff and was told things went smoothly and there wasn't any thing I needed to know.