

**Christine's Report  
February 4, 2025**

**Patrons:**

December: 650 (adults: 519; juveniles: 131)  
(walk-ins: 608; phone: 35; e-mail: 5; delivery: 2)

New Library Patrons: 3

January: 807 (adults: 647; juveniles: 160)  
(walk-ins: 756; phone: 45; e-mail: 6)

New Library Patrons: 8

**Computer:** December: 41  
January: 46

**Requests for materials:** December: 83  
January: 229

**Circulation of materials:**

December: 1,582 (adult: 907; juvenile: 589; young adult: 86)  
(240 more than in 2023)  
OverDrive: 356 (11 less than in 2023)

January: 1,900 (adult: 1138; juvenile: 654; young adult: 108)  
(3 less than in 2024)  
OverDrive: 490 (37 more than in 2024)

**Staff activities:**

**Christine**

- met virtually with the other Polk County Library Directors
- participated on the Polk County Library Plan Committee – draft will be presented on March 18<sup>th</sup> to the Public and the Polk County Board of Supervisors
- met virtually with MORE Directors Council
- had applied for a grant from Operation Round-up and awarded \$1,000 for Summer Reading Program – Thank you was sent
- had applied for a grant from the St Croix Electric Company and awarded \$1,000 to purchase Large Print Books – Thank you was sent
- agreed to purchase 100 Large Print Books from Center Point Large Print Books in order to receive 40% discount otherwise only 25%
- completed 2025 WISCAT membership agreement form
  - we get materials from non-MORE libraries and out of state libraries
  - agree to loan our materials to non-MORE libraries and out of state libraries

- signed library up to participate in MORE multiple copies fund
  - MORE purchases items that have several holds on them and distributes them amongst participating libraries who are willing to catalog the item(s). The item(s) help fill the holds and then becomes the property of the cataloging library when all the holds have been filled
- ordered and processed books
- purchased and processed dvds
- weeded several items – poor condition, no longer circulating, content no longer relevant
- cleaned scratched dvds and books on cd
- per MORE policy patron records were deleted that have been inactive for 3 years
- per MORE policy long billed items were deleted – they still show up on the patron’s record
- per MORE policy looked for long missing items and those that could not be found were deleted
- Webinars: Spring & Summer Book Club Picks; New Year, Balanced Life (books to inspire health, wellness, and balance); Developing a Personal Cultural Humility Toolkit; Changing Leadership Styles; Out With the Old : Ditching Harmful Management Tactics; Small Spaces, Big Opportunity – Reorganizing to Increase Circulation; Sparking Community Connections : Rural Library Partnership; The Art of Giving Great Service
  - Worked on Annual Report
  - Collaborating with Andrea Jilek to bring author to school on March 3<sup>rd</sup>

### **Christine and Colleen**

- Worked and submitted grant to American Heart Association
- Contacted Wisconsin Author Chad Lewis
  - Talked with Tim Wyss to collaborate with the Community Center on having Chad Lewis speak on June 26<sup>th</sup> at 4:00. His topic will be Wisconsin’s Gangster Past.

### **Colleen**

- Contacted people to put on workshops in 2025
- Presentation on Organization by Valerie Cady from Winnow & Spruce Organizing is scheduled for Saturday, April 5th
- Collaborating with Senior Dining to have Dementia Specialist from ADRC do a presentation at February Senior Luncheon
- Will be offering a Houseplant program on Tuesday, February 25<sup>th</sup> and a Seed Starting program on March 25th

### **Pam**

- attended website training
- worked on the library website
- offered a December Take & Make craft and 37 left the library
- offered a January Take & Make and 38 left the library
- wrote article for Chronicle

- viewed Performer Showcase offered by Wisconsin Library Association
- this will help choose performers for the Summer

### **Pam and Colleen**

- posted to Facebook
  - ordered supplies for Summer Reading Program
  - offered Story Times
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- Examples of reference transactions: Futuristic Books, Low cholesterol recipes, Chinese symbols and their meanings, human anatomy, Norway, smoothie recipes, list of Kristin Hannah books, WI Driver License Application
  - Silent Auction raised \$1,341
  - MORE Consortium information:
    - 2024 Statistics
      - Checkouts: 2,423,481 (49,134 higher than in 2023)
      - Renewals: 782,028 (2,026 less than in 2023)
      - Total Circulation: 3,205,509
      - Physical items loaned and borrowed among MORE-member libraries: 639,718 (27,234 more than in 2023)
      - OverDrive: 961,927 (97,697 more than in 2023)

All IFLS libraries are now part of MORE

A new text message notification system is being implemented