

**Clear Lake Public Library  
Library Board Meeting  
November 12, 2024  
Minutes**

Meeting was called to order at 4:00 p.m. by President Marie Bannink.

Quorum was met: Present were Marie Bannink, Jodi Cress, Rosemary Johnson, Dawn Peterson, and Christine LaFond. Kristi Niles had an excused absence.

**Modify/Approve Agenda**

- Motion was made by Jodi Cress and seconded by Dawn Peterson to approve the agenda. Motion carried.

**Approval of the minutes of the October 1, 2024 meeting**

- Motion was made by Jodi Cress and seconded by Rosemary Johnson to approve the minutes. Motion carried.

**Approval of the payment of the bills**

- Motion was made by Jodi Cress and seconded by Dawn Peterson to approve payment of the bills. Motion carried.

**School Liaison report – Jodi Cress**

- Elementary School Parent/Teacher Conferences are coming up
- Elementary School has been participating in 1 School/1 Book by reading James and the Giant Peach
- James and the Giant Peach movie will be shown Friday
- High School Basketball practice and games are starting
- Tyler Cress will be doing another historical display – this time on Basketball

**Village Liaison report – provided by Marie Bannink**

- Preliminary Budget will be sent to the newspaper this week
- 4<sup>th</sup> St/2<sup>nd</sup> Ave project is done for the year
- Record turnout for elections
- Public Works ready for snow removal

**Librarian's Report**

- See attached
- Motion was made by Dawn Peterson and seconded by Rosemary Johnson to accept the report as presented. Motion carried.

**Staff Bonuses**

- Motion was made by Rosemary Johnson and seconded by Jodi Cress to give Colleen and Pam bonuses of \$250 each out of the Donation Budget. Christine receives a bonus from the Village. If it is less than \$250, the Library Board will make up the difference out of the Donation Budget. Motion carried.

### 2025 Proposed Budget

- Motion was made by Jodi Cress and seconded by Dawn Peterson to approve Proposed Budget Version B. Roll call: Rosemary: yes, Dawn: yes, Jodi: yes, and Marie: yes. Motion carried.
- Marie will give to Al Bannink to add to his budget

### Training-Team Building

- Erin Carlson has resigned. Staff met and we believe we don't need another person at this time.
- The Village participates in REALiving's Employee Achievement Program
- Marie presented a list of presentations and trainings that are available for staff
- Training will occur in 2025 and will be mandatory

### Adjourn

- Motion was made by Dawn Peterson and seconded by Rosemary Johnson to adjourn. Motion carried. Meeting adjourned at 5:28 pm.