

**Christine's Report  
November 12, 2024**

**Patrons:**

October: 785 (adults: 609; juveniles: 176)  
(walk-ins: 745; phone: 37; e-mail: 3)

New Library Patrons: 7

**Computer:**

October: 33

**Requests for materials:**

October: 135

**Circulation of materials:**

October: 2161 (adult: 1,027; juvenile: 1,044; young adult: 90)  
(429 more than in 2023)  
OverDrive: 425 (14 less than in 2023)

**Staff activities:**

**Christine**

- met virtually with the other MORE Library Directors – IFLS arranged for us to have a session about “Libraries and the Law”
- met virtually with the other Polk County Library Directors
- ordered and processed books
- purchased and processed dvds
- weeded several items – poor condition, no longer circulating, content no longer relevant
- fixed spine labels – illegible; missing # in series
- expanded the large print section so easier for people to read titles
- attended webinars: “Fall and Winter Picture Books”, “Spring 2025 Youth Preview”, and “Series Nonfiction”

**Christine and Colleen**

- hosted “Green Cleaning with Sally Johnson”: 10 attendees
- hosted “Online Safety with Pillar Bank”: 22 attendees
- fixed damaged items

**Christine, Colleen, and Pam**

- worked on Silent Auction

**Christine and Pam**

- organized Literary Pumpkin Contest: 4 participants
  - thoughts for next year: run week before Halloween, accept entries all day on Monday, no carving (carved pumpkins began to stink pretty quickly)
- worked on Upcoming Adult Fiction list – trying something new – organize by month of release

**Pam, Colleen and Erin**

- attended Library Palooza in Rice Lake

**Pam and Colleen**

- posted to Facebook

**Pam and Erin**

- held story times: 46 attendees  
Guest speakers: TJ Buhr, Brenna Westin from Polk County Historical Museum, and Lisa Lyon from Pillar Bank

**Pam**

- organized "Take and Make" craft: 48 left the building
- wrote article for the Clear Lake Chronicle
- worked on website
- attended website training

Examples of reference transactions: books on the Gold Rush for juveniles, how much does it cost to register a car in TN, slow cooker recipe for ribs, and tenant rights