

**Christine's Report
August 6, 2024**

Patrons:

June: 671 (adults: 496; juveniles: 175)
(walk-ins: 642; phone: 25; e-mail: 3; delivery: 1)

New Library Patrons: 7

July: 739 (adults: 507; juveniles: 232)
(walk-ins: 689; phone: 45; e-mail: 5)

New Library Patrons: 12

Computer:

June: 35
July: 50

Requests for materials:

June: 100
July: 103

Circulation of materials:

June: 1537 (adult: 959; juvenile: 532; young adult: 46)
(317 less than in 2023)
OverDrive: 447 (148 more than in 2023)

July: 1664 (adult: 965; juvenile: 620; young adult: 79)
(398 less than in 2023)
OverDrive: 417 (46 more than in 2023)

Staff activities:

- Met virtually with the MORE Directors Council – passed the 2025 MORE Budget – Clear Lake's cost will be \$8,234 (\$546 higher than in 2024)
- Met virtually with the other Polk County Library Directors
- Ordered and processed books
- Ordered and processed books on cd
- Purchased and processed dvds
- Weeded several items – poor condition, no longer circulating, content no longer relevant
- Fixed spine labels – illegible; missing # in series
- Cleaned scratched dvds and books on cd – had a flood – Aaron Buhr came to my rescue and I learned that the discharge hose has to be cleaned out after a few uses – not included in the instructions for the disc cleaning machine

- Pam posted to Facebook
- Pam had a Zoom Meeting with Reb Kilde, IFLS Public Relations & Communications Coordinator, regarding how to use Canva (online graphic design tool)
- 240 people were at the Talewise programs offered at the Elementary School
- Pam and Erin held 3 story times: 13 attendees
- Pam and Erin held 4 Monday Marvels: 42 attendees
- Pam and Erin hosted 1 Special Program at the Chalet: 21 attendees
- "Take Home Crafts":
 - June: 48
 - July: 47
- Examples of reference transactions: WWII books for 10 year old male, books for homeschool high school literature class, cookbooks for juvenile male, information on black cap berries, books on tractors for juvenile male, book recommendations – wanted to step out of comfort zone of reading historical fiction, help with online job application, help with Libby, help with ordering books on MORE
- Christine attended webinar: "Discover New Sci-Fi, Fantasy, & Horror Titles"
- Colleen contacted the Ridgeview Board about having programs there and they are excited to partner with us
- Colleen has come up with a calendar of possible programs
- Colleen and Cricket met with Wendy Schoggins, Clear Lake Community Education Coordinator – Our first joint program is tentatively scheduled for August 22nd at the Senior Luncheon – Scams seem prevalent in our community so Cricket had talked to Ray Tolliver, Clear Lake Police Officer, and Colleen had talked to staff at Pillar Bank, and Wendy had been wanting to offer a follow-up to a scam program she had held earlier this year, so that most likely will be our topic.
- Cricket has been asking people about a book group and it looks like we will begin one in January. It will not be your typical book group where everyone reads the same book. People can come and talk about anything they've read, listened to, or watched. Light lunch served. Colleen and Cricket will work on getting this in place
- Cricket and Colleen have also been tossing around the idea of "An Unfinished Objects" group – people can bring their unfinished quilt, knitting project, crocheting project, etc. and join others who need a little motivation to continue their UFO. Wendy says she has people who want to learn to quilt, knit, crochet, so thinking how we can combine the two.
- The Library has the meeting room booked for Thursday morning story time so thinking we could just hold on to the room 1 Thursday per month for book group and UFO group
- Cricket has talked to some previous members of the Friends group, and they are interested in reviving the group so Colleen and Cricket will work on a recruitment campaign
- Colleen and Pam have been working on reviving our 1000 Books Before Kindergarten program and it looks like we will be able to kick that off in September.
- Cricket has signed up for a table at the Clear Lake Elementary Open House to be held on September 3rd.
- Lions Club gave us \$1000 to purchase Large Print Books

- Debbie Johnson from Paper Pie Learning raised \$230 for us at the Polk County Fair. This money is to be spent on items from Paper Pie (previously Usborne Books)
- IFLS is offering a Library Assistant Palooza on Tuesday, October 15th in Rice Lake beginning at 9:30 and ending at 3. Based on the description of the offerings (Readers Advisory, being a friendly library, MORE/Sierra Tips and Tricks), I think all staff would benefit from attending. I would like to close the Library for that day. We have enough time to post the closure. It is not a courier day so don't have to have the library open for a delivery.
- Trustee Training Week is August 19th – August 23rd. I believe I forwarded an e-mail to you regarding these online webinars. Let me know if I need to re-send.