

**Clear Lake Public Library
Library Board Meeting
December 5, 2023
Minutes**

Meeting was called to order at 5:00 p.m. by President Marie Bannink.

Quorum was met: Present were Marie Bannink, Jodi Cress, Rosemary Johnson, Dawn Peterson, and Christine LaFond. Kristi Niles was absent

Modify/Approve Agenda

- Motion was made by Jodi Cress and seconded by Dawn Peterson to approve the agenda. Motion carried.

Approval of the minutes of the November 7, 2023 meeting

- Motion was made by Jodi Cress and seconded by Marie Bannink to approve the minutes. Motion carried.

Approval of the payment of the bills

- Motion was made by Jodi Cress and seconded by Dawn Peterson to approve payment of the bills. Motion carried.

School Liaison report – provided by Jodi Cress

- Concerts are occurring
- Holiday break is December 23rd – January 1st
- Boys and Girls basketball games are being played

Village Liaison report – provided by Marie Bannink

- Tax statements will be mailed December 15th
- Nomination papers are out
- New timecard program
- Campground reservations will be taken beginning January 2nd

Librarian's Report

- See attached
- Motion was made by Dawn Peterson and seconded by Rosemary Johnson to accept the report. Motion carried
- Next Library Board meeting will be February 6, 2024

Appropriate Library Behavior Policy

- Motion was made by Dawn Peterson and seconded by Jodi Cress to approve the revised Appropriate Library Behavior Policy. Motion carried.

Circulation Policy

- Motion was made by Jodi Cress and seconded by Dawn Peterson to approve the Circulation Policy. Motion carried.

Adjourn

- Motion was made by Jodi Cress and seconded by Dawn Peterson to adjourn.
Motion carried. Meeting adjourned at 5:45 pm.