

Disc Cleaning

The Clear Lake Public Library now offers a cleaning service for your scratched or dirty CDs and DVDs. The following terms and conditions apply:

- The library does not guarantee successful repair of any discs presented to the library for cleaning and repair; some damage is too great for the machine to remedy. All discs will be examined prior to cleaning and will be rejected if repair is not possible.
- The library assumes no responsibility for replacing any discs that become damaged or destroyed during the cleaning process. The patron agrees not to hold the library liable for any result of the cleaning service.
- Patrons may bring in a maximum of 5 discs/week, and all discs brought to the library to be cleaned must be inside a case and clearly marked to ensure the materials are returned to the correct owners.
- A \$2.00 fee will be charged per 1-sided disc, and a \$3.00 fee will be charged per 2-sided disk. This fee is to offset the library expense of staff time, upkeep of the machine, and cleaning solutions used during the cleaning process. The library will only accept CDs, DVDs, Books on CD, and Blu-rays.
- The patron will be contacted by phone or e-mail when the discs are repaired and ready to be picked up. Please allow 7 days for the cleaning process to be completed. Discs will not be repaired on an “as-you-wait” basis.
- Payment will be received at time of pick-up. Cash and checks made out to the Clear Lake Public Library are acceptable. Patrons have two weeks from the time of contact to pick up their materials. After this time period has expired, any materials left at the library will become property of the library.
- Most discs will be returned in like-new condition, but there may be a slight, barely noticeable circular pattern on one side of the disc. This is normal, unavoidable, and should not affect the playability of the disc.

Approved by Clear Lake Public Library Board of Trustees, February 7, 2017