

**Christine's Report
December 6, 2022**

Patrons

October: 562 (137 juveniles, 425 adults)
November: 478 (119 juveniles, 359 adults)

Delivery

October: 1
November: 3

Walk-in/Browse

October: 290
November: 260

Walk-in/Pick up at desk

October: 99
November: 100

Walk-in/Browse/Pick up at desk

October: 33
November: 31

Walk-in/Computer

October: 54
November: 26

Walk-in/Browse/Computer

October: 8
November: 3

Walk-in/Desk/Computer

October: 3

Staff

October: 14
November: 7

Other (get library card, renew items, use copy machine, book sale)

October: 60
November: 48

Requests for materials:

October: 133
November: 87

Circulation of materials:

October: 1735 items (adult: 1026, juvenile: 654, young adult: 55)

2021: 1207 Difference of 528

November: 1784 items (adult: 995, juvenile: 716, young adult: 73)

2021: 1114 Difference of 670

Staff activities:

- Ordered and processed books
- Ordered and processed books on cd
- Purchased and processed dvds
- Processed donated books
- Processed donated puzzles
- Weeded several items – poor condition, no longer circulating, content no longer relevant
- Fixed spine labels – illegible, missing # in series
- Pam posted to Facebook
- Pam updated website
- Pam started offering Story Time on October 6th: It has been well received
- Examples of assistance to patrons: information and books about Frank Lloyd Wright, Mediterranean Diet books, authors similar to C. J. Box, how to use Zoom, how to scan, books on canning tomatoes, story called The Red-headed League by Sherlock Holmes (had heard about it on a morning show), information on fishers
- Received grant from The Pilcrow Foundation: The library will get \$1200 worth of award-winning juvenile and young adult books
- Updated listing in American Library Directory
- Presented at Wisconsin Library Association
- Baker & Taylor, our main book vendor, was a victim of a ransomware attack earlier this year and again in November. As a result, some of our invoices that I import electronically disappeared. Thank goodness for my backup system of getting hard copies. This also delayed ordering so some of the new releases are arriving after their street date.
- IFLS has given us a list of tasks to complete by the end of the year and I have begun working on them
- Met virtually with the Polk County Library Directors
- Met in person with the Polk County Library Directors and toured the new Milltown Public Library
- Met virtually with the IFLS Marketing Committee – we are working on year 2 of the MORE Passport Program – will have itineraries (golf courses, fiber/yarn/quilt stores, historic sites)
- Reviewed Non-emergency/Emergency closing of library policy – needs updating – see attached
- December 1st was the beginning of Cricket's 22nd year of working at CLPL