

**Christine's Report
August 2, 2022**

Patrons:

July: 443 (Adults: 307, Juveniles: 136)

Curbside delivery

July: 5 (phone: 5)

Walk-in/Browse

July: 247

Walk-in/Pick up at desk

July: 91

Walk-in/Browse/Pick up at desk

July: 20

Walk-in/Computer

July: 54

Walk-in/Browse/Computer

July: 4

Walk-in/Pick up at desk/Computer

July: 1

Phone/Computer

July: 1

Staff

July: 5

Other (Get library card, renew items, use copy machine)

July: 15

Requests for materials:

July: 59 – We have been training people on how to place their own holds

Staff activities:

- Met virtually with the other Polk County Library Directors
- Ordered and processed books
- Ordered and processed books on cd
- Purchased and processed dvds

- Weeded several items – poor condition, no longer circulating, content no longer relevant
- Fixed spine labels – illegible; missing # in series
- Met virtually with IFLS Marketing & Advocacy Committee
- Met virtually with MORE Library Directors – passed 2023 Budget
- Pam posted to Facebook
- Pam updated website
- Pam virtually attended meetings with IFLS webmaster to keep learning new skills
- 174 more items circulated in July, 2022 (1,597) than in July, 2021 (1,423)
- Patron assistance: helped with online job application, helped scan documents, helped find: LP Amish Mystery, LP clean Suspense, books for future 2nd graders, juvenile non-fiction books about animals, author like James Patterson