

## **Christine's Report March 2, 2021**

### **Curbside delivery:**

February: 140 (74 phone calls, 40 e-mails, 26 staff)

### **Appointments:**

February: 18 computer (14 phone calls, 3 e-mails, 1 cancellation)  
21 browsing (14 phone calls, 1 e-mail, 6 walk-ins)

**Requests for materials:** Staff put 235 items on hold for patrons

### **Staff activities:**

- Submitted the Annual Report to IFLS who will then submit it to the State
- Collaborating with Amery, Augusta, and Ellsworth Public Libraries to put on a series of virtual gardening programs using Augusta's YouTube Channel. Our first program was last night. So far there are 45 views.
- Met virtually every week with the other Polk County Library Directors
- Met once virtually with directors of small libraries in the IFLS System
- Met once virtually with directors of libraries in the IFLS System
- Met once virtually with Youth Services Librarians working in IFLS Libraries
- Met once virtually with Adult Services Librarians working in IFLS Libraries
- Attended Successful Programs for Youth webinar. Gave me the idea to create a cemetery walk and I have been in contact with Tim Wyss. Also, gave me the idea to do a story walk and then I received an e-mail from Diane Blanchard who participated in one out in Montana. We are meeting tomorrow to discuss story walks and scavenger hunts.
- I am on the Operations Committee for the MORE Consortium of Libraries. We had our first meeting of the year. We clarified some procedures and revised some forms. I have started revising and personalizing forms for use in Clear Lake.
- Chris Petersen has sent me the names of 6 teachers who are interested in the April Poetry Project. I will be working with them to get poems to publish in the Chronicle.
- Pam Moriak and I attended a virtual workshop on adding Donation information to our website.
- Ordered Summer Reading materials
- Signed Clear Lake Public Library up to participate in the Statewide Summer Reading Program being offered by PageTurner Adventures
- Completed the 2021 ACT 150 letters that get mailed to County Clerks requesting reimbursement for money spent to support library users without a library
- Ordered and processed books